

## Foundation Studies **DRAFT** Examination Timetable Semester 2, 2016 (28th November - 2nd December 2016)

Dear Students, please be advised that this is a **DRAFT** examination timetable. You **SHOULD NOT** make any travel or personal arrangements until after the Final Examination Timetable is released on **28th October 2016**.

You have until **21st October 2016** to comment on the Draft Timetable. Alterations, where possible, will be made. **Only the Unit Coordinators can request amendments to the Draft Examination Timetable, therefore you must provide your feedback or comment directly to your Unit Coordinators for further consideration.**

Date	Day	Start Time (24 hours Format)	Unit Code	Unit Name	Duration (hours)	Venue (Building - Room)	Surname Split	
							From :	To :
28-Nov-16	Monday	8:30	FP-070	Academic English 060	2	To be advised (TBA) on Final Timetable	TBA	TBA
28-Nov-16	Monday	8:30	FP-030	20th Century World History	2	To be advised (TBA) on Final Timetable	TBA	TBA
28-Nov-16	Monday	12:00	FP-057	Fundamentals of Business Mathematics 062	2	To be advised (TBA) on Final Timetable	TBA	TBA
28-Nov-16	Monday	12:00	FP-060	Programming in C++ 063	2	To be advised (TBA) on Final Timetable	TBA	TBA
28-Nov-16	Monday	15:00	FP-028	Chemistry 064	2	To be advised (TBA) on Final Timetable	TBA	TBA
28-Nov-16	Monday	15:00	FP-029	Introduction to Business Studies 061	2	To be advised (TBA) on Final Timetable	TBA	TBA
29-Nov-16	Tuesday	8:30	FP-050	Physics 061	2	To be advised (TBA) on Final Timetable	TBA	TBA
29-Nov-16	Tuesday	12:00	FP-061	Business Information Technology 061	2	To be advised (TBA) on Final Timetable	TBA	TBA
29-Nov-16	Tuesday	15:00	FP-051	Physics 062	2	To be advised (TBA) on Final Timetable	TBA	TBA
29-Nov-16	Tuesday	15:00	FP-056	Economics 062	2	To be advised (TBA) on Final Timetable	TBA	TBA
30-Nov-16	Wednesday	8:30	FP-062	Business Statistics 061	2	To be advised (TBA) on Final Timetable	TBA	TBA
30-Nov-16	Wednesday	8:30	FP-040	Engineering Mathematics 061	2	To be advised (TBA) on Final Timetable	TBA	TBA
30-Nov-16	Wednesday	15:00	FP-041	Engineering Mathematics 062	2	To be advised (TBA) on Final Timetable	TBA	TBA
1-Dec-16	Thursday	8:30	FP-031	Accounting 062	2	To be advised (TBA) on Final Timetable	TBA	TBA

***Student responsibilities in the Examination Venue (effective Semester 1, 2009):***

### **No ID No Entry**

- It is mandatory for all students sitting examinations at Sarawak Campus to be in possession of their **Curtin Student ID Card**. Students **without their Curtin Student ID card will not be permitted entry** to the examination venue, and will be directed to Student Services Department at Heron 1, Student Central to obtain a Curtin Student ID card.

## Unauthorised Material

- Unless otherwise instructed by the Exam Supervisor, **all unauthorised materials** i.e. textbooks, notes, hats and caps must be placed inside your bags. Bags are to be placed based on the instructions from the Exam Supervisor.
- Students are not permitted to use **mobile phones, smartwatches, or any other electronic device** for the purpose of gaining an advantage in the examination. The use of any device capable of storing text, or another form of restricted information, is strictly prohibited. Approved calculators are permitted.
- Students are advised that if they bring a mobile phone or electronic device into an examination venue, it must be **turned off, including all alarms and notifications** and placed in the student's bag or face down on the floor between their feet, prior to the commencement of the examination.
- If you are found to be using an electronic device, or in possession of an electronic device, then you will be subject to a **RM100** fine. The same fine applies if your electronic device causes a disturbance (visual or auditory) during the examination. You will not be able to view your academic results or graduate until the fee is paid. More importantly, use of unauthorised electronic devices could result in academic disciplinary action. **"In possession"** means on or next to your desk or chair, in or on your clothing, on your body, or in your wallet or purse.

## Attend the correct examination venue

- Students who attend a venue different to that which is designated on the final examination timetable will be subject to a fine of **RM25**. A sanction, preventing the student from viewing results or graduating, will be placed on the student's record until the fine is paid.

## Display of time intervals in venues and personalised timetables (effective Semester 2, 2009):

- **A written schedule showing time intervals will no longer be displayed in examinations.** All examination venues have accurate clocks, and Exam supervisors will advise students of the time allowed for each examination and will also make an announcement when 15 minutes of the examination remain.

## General Information

- The Exam Supervisor will advise you when you can commence the examination. You may make notes during the **10 minute** reading time in accordance with instructions given on the examination paper.
- If you think there is an error or omission in the examination paper, you can bring this to the attention of the Exam Supervisor, who will contact the Examinations Office for clarification.
- If you require additional material, you should raise your hand until attended to.
- During the examination you are **NOT ALLOWED** to communicate amongst other students, or to act in any way that is improper, in an attempt to obtain assistance.
- If you have left the examination venue, you will not be allowed to return unless you have been under approved supervision for the period of your absence (e.g. to go to the toilet).
- You may **NOT LEAVE** the examination venue within the **first hour** and the **last 15 minutes** of the examination, nor leave the venue at the completion of the examination until advised by the Exam Supervisor.
- You must hand in your examination script **with your name and student ID number written on it even if you have not completed any of the paper.**